



INDEPENDENT MEDICAL COLLEGE, FAISALABAD ADMISSION POLICY FOR FIRST YEAR MBBS SESSION 2021-2022

Mission Statement

To select students with best aptitude and ability, which will become capable and resourceful doctors in future, who will professionally excel in various medical specialties. All process and teaching will be student centered and student friendly

Goal

To demonstrate method of selection which is transparent provides equal opportunities to all applicants and protects the right of admission of respective college

Aim

To create a practical process which is easy to operate, monitor and which will ensure merit, equal opportunities and transparency. This system will also protect the fundamental right of independent functioning of institutions within legal frameworks

BASIC PRINCIPLES OF POLICY

1. Uniform opportunities for applicants.
2. Merit based selection of students
3. Uniform eligibility standards (as per PMC rules)
4. Rational cost of education which is clearly declared
5. No quota system



COMPONENTS OF POLICY

1. Admission committee
2. Advertisement
3. Registration of Applicants
4. Selection by merit
5. Admission
6. Monitoring of process
7. Fee schedule

ADMISSION COMMITTEE

The admission Committee for Independent Medical College is chaired by Principal, it is comprised of following Members:-

1. Chairman: Principal
2. 02 Faculty members from basic sciences
3. 02 Faculty members from clinical sciences
4. coordinator (this will be senior member of office administration)

The Principal can add any faculty member to assist the Admission committee if required.

The admission committee will submit final report.

ADVERTISEMENT FOR ADMISSION

College will advertise in print media, social and electronic media after the result of Higher Secondary School Examinations (FSc).

The advertisement will include the following information:-

1. Affiliated University
2. Time line for the process (last date of application submission, date of display of merit list, Final date for acceptance of admission).



3. Acceptance of admission will be considered by submission of dues.
4. Web link to fee schedule
5. Web link to the documented admission policy

REGISTRATION OF APPLICANTS

The college will start the registration process immediately after the Higher Secondary School Examinations (FSc).

All applicants will apply according to the process and schedule announced by college, and college admission office will register the applicant and issue them a registration number for future reference and communication.

Eligibility criteria for application

1. Must score minimum 65% marks in MDCAT.
2. Must score 65% or more aggregate score (in all subjects cumulatively) in their F.Sc, A-Level or any equivalent HSSC qualification as prescribed by regulation.

MERIT CALCULATION FORMULA

50%	F.Sc, A-Level or any equivalent HSSC qualification (the actual marks obtained in elective subjects Biology, Chemistry, Physics/Mathematics).
30%	MDCAT
20%	Interview (Mandatory)

Merit list will be prepared by admission according to above mentioned selection criteria. This list will be numbered and officially issued by the sign of institutional head such as Dean or Principal

SELECTION AND ADMISSION OF APPLICANTS

All registered Applicants will be invited for interview during a prescribed period. The purpose of the interview is to see the candidate in person and checking of documents.



MERIT LIST

The **Merit List** will be displayed on a predetermined date.

The **Merit list** will include the last date for accepting the admission offer which will be submission of dues

The expiry date of offer will be clearly mentioned and not submitting dues will be considered as declination of offer of admission.

Vacant Seats

Any vacant seat will be filled by remaining registered applicants in the order of merit.

Final Selection

Selected students shall be required to confirm their admission by depositing the requisite fee through online submission/demand draft within stipulated period.

The process of admission will start after Higher Secondary School Examinations (FSc) and orientation session of First Year MBBS will commence on 01-01-2022.

MONITORING

The whole process will follow an announced timeline and all lists (registered applicants, first merit list and onwards) will be on public display via institutional websites.

The whole process must be documented or preferably via software so everything is recorded and can be reproduced in case of conflict.



FEE SCHEDULE

The details of fees will be according to the agreed guidelines. The fee schedule will be clearly displayed on website which must be clear and include following

1	Tuition fees	If any increase 2 nd , 3 rd , 4 th year mention clearly
2	Admission fees	One time
3	Transport fees	Must be clear and rational
4	Any other	Clearly mention reason
5	Insurance premium	Insurance for demise of parent or guardian

This fee schedule is excluding university fee, PMC registration fee, income tax. All fees must be paid in a specified account which is displayed on college website. No cash transaction will be considered valid.

Hostel and mess dues must also be clearly informed separately.

Prof. Dr. Abdul Hafeez
MBBS, FCPS (Med)FCPS(Cardiology)
Principal